



Lunenburg Public Library

Trustees of Lunenburg Public Library, Meeting minutes
October 16, 2014; Teen Room, Lunenburg Public Library

Attending: Jean Raboin, Dick Mailloux, Harry Kubetz, Gare Thompson, Robin Venezia, Susan Visser, Lars Widstrand, Patricia Dupont

Absent: Martha Moore, due to illness; Bob Ebersole, other commitment; John Henshaw, FinCom meeting

The meeting was called to order at 6:49 p.m. by Jean Raboin.

- Public comment: None
- Approval of minutes:
 - September 18 Minutes, motion to accept minutes as *revised*, by Gare, second by Harry. Voted all in favor.
- Administrative responsibilities during Director Martha Moore's absence:
 - Jean made a motion to get the Trustees permission to contact BiblioTemps to hire an Interim Director. Dick second. Voted all in favor. Ideally, Teresa Hathaway (previous Interim Director) could cover LPL during Martha's absence.
 - Discussion about compensation for Interim Director, number of hours/ days per week, etc. ensued.
 - Gare made a motion to give Assistant Director Patricia Dupont the authority to sign bill, payment vouchers, P.O.'s, requisitions, etc. during Martha's absence. Dick second. Voted all in favor. Copy of Authorization attached to Minutes.
 - Gare made a motion to give Jean authority to sign payroll in Martha's absence. Dick second. Voted all in favor.
- Director's report: presented by Pat Dupont. Notes and comments below are from ensuing discussions.
 - Staff updates: Joseph Rager, new page in LPL.
 - Painting study rooms: Paint/material is paid for with funds from the Library Endowment Fund.
 - Small Works (art) Exhibit to take place in the Wallace Room. Saturday, Oct 25th from 10-2 is first drop-off date for artists to bring in their works. Second drop-off date is Monday 27th. Karen Kemp will organize in Martha's absence.
 - Painting interior of library, interior lights, interior carpeting – all deferred to capital plan. Budget/Finance committee will work with Jim Breault on these items.
 - Decided: Harry Kubetz and Susan Visser will represent the Trustees
 - Pat called MBLC and got an extension on the library "ARIS" report submittal; Pat will request another week extension to submit the ARIS report by the 27th.
- LPL vision – motion by Susan to postpone this discussion until November meeting. Second by Gare. Voted all in favor.
- Friends of LPL update: Book and Bake sell went really well: >\$3,000.00 of which was \$ 700.00 was the bake sale. Children's book sale was great.
- LPL Endowment: Lydia Henshaw wants to get the committee together to discuss maturing CDs that need to be reinvested/renewed.
- Other: none
- Next meeting:
 - November 20, at 6:45 p.m. in the Sudolnik room.

- Adjourn
 - Gare moved adjourn; Robin second, Voted all in favor @ 7:50 p.m.

Respectfully submitted,

Lars Widstrand

Secretary, Trustee of Lunenburg Public Library

Referenced documents:

LPLBoT Agenda for October 16, 2014

Scanned copy of Authorization for Patricia Dupont signing purchase requisitions and vouchers for the Director during her absence.